

**ILLAWARRA DISTRICT RUGBY UNION
JUNIORS**

2016 MATCH DAY MANAGEMENT MANUAL



**Under 7 to 1st XV
Version 2**

Issued on 6 July 2016



Illawarra District Rugby Union Juniors

All Players, Coaches, Officials, Parents and Spectators entering this venue must comply with the Australian Rugby Union's (ARU's) Expectations of Behaviour Guidelines which include the following:

Do's

- *Encourage the players to abide by the Laws of the Game.*
- *Applaud all good play whether it is by your team or your opponents.*
- *Treat everyone as you yourself would like to be treated.*
- *Display exemplary behaviour and accept responsibility for your actions.*
- *Support all efforts to remove verbal and physical abuse from the game.*
- *Most importantly have fun and enjoy "the game they play in heaven".*

Don'ts

- *Abuse, criticise, threaten, ridicule or intimidate a player, coach, Match Official or spectator while attending the venue.*
- *Question the decisions of the Referee or Assistant Referees and never question their honesty or integrity.*
- *Enter the field of play unless invited to do so by the Referee.*
- *Discriminate because of a person's sex, disability, ethnicity or religion.*
- *Swear, use bad language or harass anyone at the venue.*

ABUSE OF PLAYERS OR MATCH OFFICIALS WILL NOT BE TOLERATED UNDER ANY CIRCUMSTANCES!

Failure to comply with these Expectations of Behaviour Guidelines will result in your expulsion from the venue and being reported to the IDRUC Competition Manager.

For further information go to <http://www.rugby.com.au/tryrugby/Administration/PolicyRegister.aspx>

Remember enjoy your Rugby experience

IDRU JUNIORS MATCH DAY MANUAL

This Match Day Management Manual has been prepared to assist Coaches and Managers of Teams competing in IDRU Junior Competitions and to ensure that the IDRU Junior Competition Rules are understood and upheld for the benefit of all. The Match Day Controller (MDC) at each venue is to have a printed copy of the Manual at the MDC's table.

This Match Day Management Manual is only a summary and a guide and does not replace the IDRU Competition Rules.

CONTACT DETAILS

Email: juniorchairman@idru.com.au

Email: juniorregistrar@idru.com.au

Telephone: 0448 437 631 (Chairman) or 0409 669 641 (Registrar)

COMMUNICATION

All communication, whether by email or telephone, must be via your Club President.

THE COMPETITIONS – SUMMARY

Age Group	Player numbers	Ball size	Time	Coaches	Field dimensions
Under 7	7 a side 2-handed tag	Size 2 ball	15 minute halves	Coaches can be on field	In-goal area 5m Field of play 40m x 25m
Under 8	7 a side tackle	Size 3 ball	15 minute halves	Coaches can be on field	In-goal area 5m Field of play 60m x 35m
Under 9	10 a side tackle	Size 3 ball	20 minute halves	Coaches can be on field for first half of season	In-goal area 5m Field of play 60m x 35m
Under 10 / Under 11	12 a side tackle	Size 4 ball	20 minute halves	No coaches on field	In-goal area 10m Field of play 100m x 60m
Under 12	15 a side tackle	Size 4 ball	25 minute halves	No coaches on field	In-goal area 10m Field of play 100m x 70m
Under 13 / Under 14	15 a side tackle	Size 5 ball	25 minute halves	No coaches on field	In-goal area 10m Field of play 100m x 70m
2 nd XV	15 a side tackle	Size 5 ball	30 minute halves	No coaches on field	In-goal area 10m Field of play 100m x 70m
1 st XV	15 a side tackle	Size 5 ball	35 minute halves	No coaches on field	In-goal area 10m Field of play 100m x 70m
There is no time off for injury in any Age Group.					

PRE GAME

- The IDRU Juniors online competition management system is RugbyLink
- All players must complete an ARU Registration form, be registered in RugbyLink and allocated to a team in their Club prior to taking the field.
- Once the draw has been completed it is loaded into RugbyLink so that Match times and results are easily accessible.
- Managers will be given a login password which enables them to access Sign-on Sheets for each Match. Please refer to the left drop down menu in RugbyLink.
- Managers must print off and take to their Match the Sign-on Sheet from RugbyLink.
- Signing-on occurs at the Sign-on Table where:
 - The Team Manager must have the photo sheet for their Team;
 - View the photo sheet of the opposition Team as their players Sign-on;
 - Players must sign next to their name noting their jersey number;
 - All players must sign the Sign-on Sheet before taking the field;
 - At the commencement of the Match the Team Managers exchange Sign-on Sheets;
 - A player can Sign-on at any time during the Match by presenting themselves at the Sign-on Table and signing the Sign-on Sheet.
- In the event that the teams have identical or similar colours then the Home Team, or in Finals Series Matches the lower placed Team, shall supply and wear alternative jerseys.
- Each Team must have a Ground Marshal and an accredited Assistant Referee for each Match.
- Parents must be aware of the Expectations of Behaviour Guidelines included in this Match Day Manual.
- Ground Layout must be in accordance with Appendix A of the Match Day Manual.
- Matches must commence on time and Teams must be ready to take the field two (2) minutes prior to the Scheduled Game Time.
- The Team Managers and NOT the referee are responsible for interpreting the Competition Rules. If there is a dispute then the opinion of the Home Team will prevail and, if required, a protest may be lodged at the end of the Match and the Competition Manager will adjudicate on the matter on the first business day following the match.

DURING THE GAME

- See the following section on Send-Offs and Suspensions
- The Team Manager must ensure that an accurate record is kept on the Sign-on Sheet of all points scored, Temporary Suspensions, Send Offs and any other incidents.
- Any player who is Sent Off during a Match is automatically suspended from taking part in any further matches including any Regular Season, Finals Series, trial, school, representative or premiership matches, until a decision has been handed down by the Judiciary or where an early plea has been entered then a decision has been handed down by the Competition Manager.
- Likewise, any player who is Sent Off during a school match, or in a match for another code (eg Rugby League), is automatically suspended from taking part in any further IDRU Juniors matches including any Regular Season, Finals Series, trial or representative matches, until a decision has been handed down by the relevant Judiciary.
- Appendix B includes a Summary of the Laws of Rugby and IDRU Juniors Competition Rules.

POST GAME

At the end of the Match the Team Manger should:

- Draw a line through the name of any player who did not Sign-on.
- Tick the name of their players who signed the Sign-on Sheet.
- Ensure that any incidents such as Temporary Suspensions, Send Offs, serious injuries, use of Game Management Cards etc. have been recorded on the Sign-on Sheet.
- Note if uncontested scrums were played and the Team that called for uncontested scrums.
- Have the Referee, Assistant Referees, Ground Marshalls and opposition Manager sign the Sign-on Sheet.
- If there is any discrepancy between the Sign-on Sheets, then the Sign-on Sheet of the Home Team will prevail.
- By midday of the first business day after the Match enter the result into RugbyLink and send the Sign-on Sheet to IDRU Juniors results email: juniorregistrar@idru.com.au
- Retain the Sign-on Sheet in a safe place.
- Upload into RugbyLink the players in your Team who signed the opposition sheet by 5:00 pm on the 2nd business day after the Match.
- Complete a Serious Injury Report (online form) for:
 - any player with a head or neck injury that results in treatment at a hospital or medical centre; and
 - any player admitted to hospital as a patient but NOT players treated at an Emergency Department and allowed to go home. Refer Appendix C - Australian Rugby Union Medical and Safety Recommendations.

IMPORTANT IDRU JUNIORS COMPETITION RULES

Numbers of Players

Age Group	Minimum No. of Players on the Field	Maximum No. of Players on the Field	Maximum No. of Players that can Sign-on
Under 7 / Under 8	6 Players	7 Players	Discretionary
Under 9	7 Players	10 Players	Discretionary
Under 10 and Under 11	9 Players	12 Players	18 Players
Under 12 to 1 st XV	11 Players	15 Players	23 Players

- If your team has less than the Minimum Number of Players on the field, then the Match is an automatic loss. The Match should proceed on “friendly game” initiatives.
- If your Team does not have the maximum of players permitted on the field, then:
 - For the Under 10, Under 11 and Under 12 Age Groups the opposition **MUST** share players so that the Match can proceed with each Team having an equal number of players on each Team.
 - For the Under 13 to Opens Age Groups the Team which is short of players may ask the opposition to share players. After sharing players, the Team playing short may also request the opposition to match player numbers. Opposition teams must share if requested and will be deemed to have forfeited if they refuse. Teams must share players before they match player numbers so that the maximum number of players are involved in the Match.

IMPORTANT IDRU JUNIORS COMPETITION RULES (continued)

Replacements and Substitutions

- Replacements and / or Substitutions can be made when the ball is dead. That is at a scrum, lineout or after a try has been scored.
- Replacements and / or substitutions can NOT be made when a penalty kick or free kick has been awarded.
- Substitutions in the Under 10 to Under 14 Age Groups are unlimited and can be made when the ball is dead.
- Substitutions for the 2ns XV Age Group are unlimited but can only be made when the ball is dead.
- Substitutions for the 1st XV Age Group are unlimited but can only be made when the ball is dead.
- In 2nd and 1st XV matches a player that has been tactically substituted may return to the field to replace a player who has been injured as a result of foul play.
- In 2nd and 1st XV matches a player that has been tactically substituted may return to the field to replace a front row player that has been injured so as to ensure that contested scrums can continue to be played.
- Temporary replacements for blood bin are permitted.
- Injured players may NOT return to play.
- Please refer to the ARU Medical Guidelines in Appendix C for the treatment of players suffering from concussion or other serious injury.

Mercy Rule

- The maximum differential in scores recorded for a match is 50.
- For Teams in the Under 10 to Under 12 Age Groups once the difference in scores is 50 or more the losing team may call a stop to the Match and it is expected that the Match is completed on “friendly game” initiatives.
- For Teams in the Under 13 to 1st XV Age Groups when the difference in scores is 40 or more then the winning team MUST take a player from the field. If the difference in scores is 50 or more then another player must leave the field. If the difference in the scores reduces (ie becomes less than 50), then 1 player may return to the field and if the difference in the scores becomes less than 40 then the other player may return to the field.
- Teams required to remove players MUST NOT remove front rowers so as to cause uncontested scrums.

Uncontested Scrums

- Safety is of prime concern and all players in the scrum must know the Mayday Call.
- There must be sufficiently trained front row players so that on the first occasion that a replacement prop is required, and on the first occasion that a replacement hooker is required, the team can continue to play safely with contested scrums.
- Teams playing uncontested scrums in more than two (2) Matches during the season shall be ineligible for the Finals.
- In the Under 10 to Under 12 Age Groups if a team does not have three (3) suitably trained front rowers at the commencement of the Match, or during the Match, then uncontested scrums will be played.

IMPORTANT IDRU JUNIORS COMPETITION RULES (continued)

- In the Under 13 to 1st XV Age Groups if a Team does not have three (3) suitably trained front rowers at the commencement of the Match, or during the Match, then that Team will play with one less player and uncontested scrums will be played.
- If a Team calls uncontested scrums and then subsequently a suitably qualified front rower becomes available, then scrums may then be contested and the normal playing numbers restored.

Eligibility for Finals

To be eligible to play in the Finals a Registered Player must have:

- Played 50% or more of all Matches played by the Team during the season (including byes, wins on forfeit and wet weather if registered prior); OR
- Qualified in a lower Graded Team in the same Age Group or a lower graded team in the Age Group below (games played in a higher Grade or Age Group do not count for eligibility).

Deferment / Amendment of a Match

- If a deferment / amendment of a Match is required, you must contact the Manager / Club of the opposition Team and organise to the Junior Registrar before 9:00am on the Monday prior to the Scheduled Game Time.

First Aid

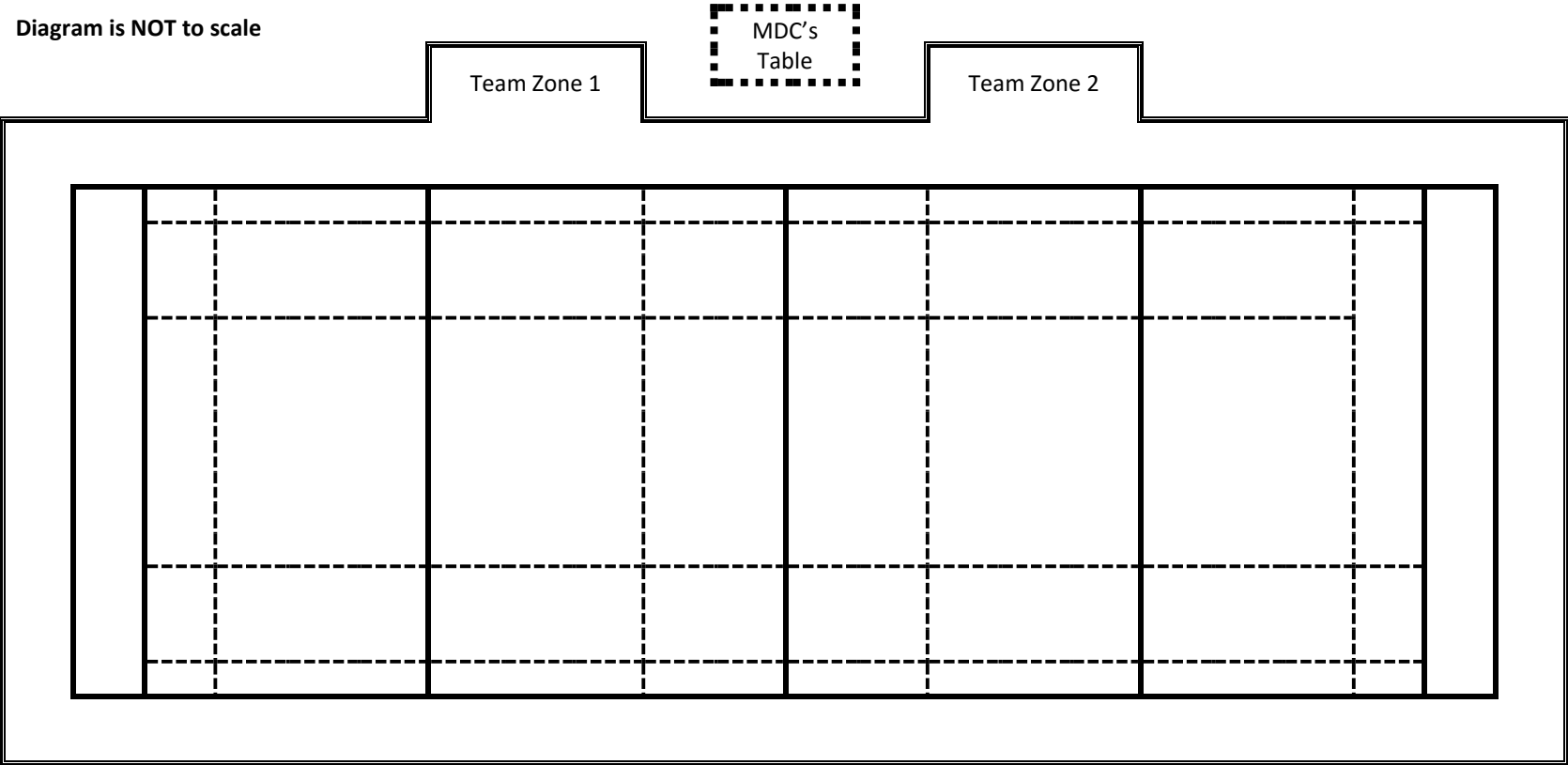
- Each host club must provide, adjacent to the Match Day Controllers' table, a stretcher, an appropriate quantity of ice and plastic bags to administer the ice, and access to a qualified first aid responder at the field.

Send-Offs (Red Card) and Suspensions (Yellow Card)

- If the Referee awards a Red Card to a player, that player is to leave the field immediately and sit in a chair next to the Match Day Controller for the remaining duration of the game. The player is not to play any further rugby until the Judiciary has provided a ruling on the offence.
- If the Referee awards a Yellow Card to a player in the Under 7 to Under 12 age groups, that player is to sit in a chair next to the Match Day Controller for a period of 5 minutes. If the player is from the Under 13 to 1st XV age groups, the player is to sit in a chair next to the Match Day Controller for a period of 10 minutes.
- The award of three Yellow Cards to the same player, is to be treated the same as a Red Card.

Appendix A: Ground Layout

Diagram is NOT to scale



Team Zone (mandatory)

Trainers, Medical Personnel
Reserves and Team Officials



Minimum 5m from Half Way Line and 5m from Touch Line. Maximum of 15m long and 5m wide
Trainers and Medical Personnel are not allowed to move along the touch line and are to remain in the Team Zone when not completing their duties.
Reserves and Team Officials are to be in the Team Zone.

Half Way, 22m, Touch, In Goal, Touch In Goal and Dead Ball Lines

5m, 10m and 15m Lines

Ropes or Barriers

Appendix B: Summary of Laws of Rugby and IDRU Juniors Competition Rules - Referees Summary

This Appendix B is a guide to the Laws of Rugby and the IDRU Juniors Competition Rules. If there is any conflict then the IDRU Juniors Competition Rules will have priority over Appendix B.

Age Group	Laws	Minutes per Half	Injury Time	Field Size	Number of Players	Minimum Number of Players	Maximum Number of Players to Sign-on	Sharing and Matching Player Numbers	Substitutions / Replacements	Yellow Card (Minutes)	Replace Yellow or Red Carded Player	Ball Size	Lineout Numbers	Lineout Receiver Required	Lifting in Lineouts	Scrum Formation	Scrum - No. 8 Moves	Comments
Under 10	Pathway	20	No	100 x 60	12	9	18	Yes	Unlimited	5	Yes	4	5	Yes	No	3-2-1	No	2nd Kick / Throw then scrum. Conversion no further than 15m line and no charging. No penalty or field goals. 6 man scrum and 1m push. 1/2 can't trail. 5 man lineout plus receiver. No lifting. See also Additional Notes.
Under 11	Pathway	20	No	100 x 60	12	9	18	Yes	Unlimited	5	Yes	4	5	Yes	No	3-2-1	No	2nd Kick / Throw then scrum. Conversion no further than 15m line and no charging. No penalty or field goals. 6 man scrum and 1m push. 1/2 can't trail. 5 man lineout plus receiver. No lifting. See also Additional Notes.
Under 12	Pathway	25	No	100 x 70	15	11	23	Yes	Unlimited	5	Yes	4	7	Yes	No	3-4-1	Yes	Conversion no further than 15m line and no charging. No penalty or field goals. 8 man scrum and 1m push. 1/2 can't trail. 7 man lineout plus receiver. No lifting. See also Additional Notes.
Under 13	Under 19	25	No	100 x 70	15	11	23	See Note	Unlimited	10	No	5	2+	No	Shorts	3-4-1	Yes	See also Additional Notes
Under 14	Under 19	25	No	100 x 70	15	11	23	See Note	Unlimited	10	No	5	2+	No	Shorts	3-4-1	Yes	See also Additional Notes
Under 15	Under 19	30	No	100 x 70	15	11	23	See Note	10 and 20	10	No	5	2+	No	Shorts	3-4-1	Yes	See also Additional Notes
Under 16	Under 19	30	No	100 x 70	15	11	23	See Note	10 and 20	10	No	5	2+	No	Thighs	3-4-1	Yes	See also Additional Notes
Under 17	Under 19	35	No	100 x 70	15	11	23	See Note	12 and 24	10	No	5	2+	No	Thighs	3-4-1	Yes	See also Additional Notes
Opens	Under 19	35	No	100 x 70	15	11	23	See Note	12 and 24	10	No	5	2+	No	Thighs	3-4-1	Yes	See also Additional Notes

Appendix B: Summary of Laws of Rugby and IDRU Juniors Competition Rules - Referees Summary (continued)

Additional Notes	
Matches Should be Played	Unless it is unsafe to do so, the Match should proceed – it is not the place of a referee to adjudicate on the detail in the Competition Rules. That is for the IDRU Juniors Competition Manager to decide on the first business day following the Match. If either Team claims a forfeit, still facilitate a Match on “friendly game” initiatives and note concerns on the Sign-on Sheet.
Sign-on Sheets	The referee should verify and sign the Sign-on Sheet ensuring that any Temporary Suspensions, Send Offs, use of GMC, serious injuries, the name and ARU number of the Assistant Referees, whether or not uncontested scrums were called and by which Team and any other incidents are noted on the Sign-on Sheet. The Sign-on Sheet is finally verified and signed by both Team Officials.
Reportable Incidents by a Referee	A Referee is required to notify a “reportable incident” on the Sign-on Sheet by indicating any incident which resulted in a player being Temporarily Suspended, Sent Off or the Game Management Card (GMC) was used.
Field Setup and Conditions	All objects such as cricket pitches or in-ground watering systems are to be properly covered for the safety of the players. Ropes or barriers are to be erected a minimum distance of 5 metres back from the touch line or where this is not possible, as far back from the touch line as is practicable. If there is any doubt by the referee as to the safety of the ground, the referee will not allow the Match to begin until the ground has been made safe. The referee may elect not to start or to abandon a Match where, in the referee’s opinion, the ground safety standards are not met.
Serious Injury or Other Unforeseen Circumstance	If in a prior Match there is a serious injury or other unforeseen circumstance that prevents a Match starting on time then the start time of the Match may be varied with the agreement of both Teams, a Club / District Official of the Home Team and the referee. If a Match is stopped due to a serious injury or other unforeseen circumstance and an adjacent venue is available then the Match may be moved to the adjacent venue with the agreement of both Teams, a Club / District Official of the Home Team and the referee.
Mayday	All Teams are required to know and understand the ARU’s mayday call and procedures. If a Team does not know and understand the ARU’s mayday call and procedures at the commencement of the Match then they are deemed to have forfeited the Match and the Match cannot be played on “friendly game” initiatives.
Uniforms	Each jersey is to be identified uniquely by a number, a letter or no letter or no number with no two (2) players in the one Team displaying the same number or letter or no letter or no number.
Attire of Players	Skins, compression garments etc that have legs that go past the knees are not permitted to be worn by players. It is recommended that a mouthguard be worn by players.
Ground Marshals	Both Teams are to provide a Ground Marshal.
Assistant Referees	All Teams are to provide an Assistant Referee for each Match.
Start Time	Teams shall be ready to take the field two (2) minutes prior to their Scheduled Game Time. Teams lose the match if unable to field minimum number of players by 10 minutes after their Scheduled Game Time.
Finish Times	All Matches must finish two (2) minutes before the scheduled starting time of the next Match. If a conversion kick is taken or declined before time expires then there will be a restart and the match will finish when the ball is next dead.
Sharing and Matching Player Numbers	In Under 13’s to 1st XV if a Team cannot field a full Team of 15 players during Regular Season Matches (but NOT Final Series Matches), then the Team playing short MAY request additional players from the opposition Team so as to share players and, if also requested, to match player numbers. If a Team is sharing players, then the number of players being shared MAY be adjusted if a player is injured or replaced due to an open or bleeding wound but not if a player is Temporarily Suspended or Sent Off.

Appendix B: Summary of Laws of Rugby and IDRU JUNIORS Competition Rules - Referees Summary (continued)

Additional Notes	
Lift or Support a Team Mate Jumping	<p>In Under 10's to Under 12's there is no lifting in the lineouts. In Under 13's to 2nd XV support players may only lift on the shorts. In 1st XV support players may lift on the thighs.</p>
Scrum	<p>The Team with the least number of trained players determines the number of players in the scrum. It is illegal for the locks (ie second row) to crutch bind. A team must be ready for the referee to call "crouch" within 30 seconds from the time the referee makes the mark for the scrum.</p>
Scrum Half	<p>Scrum half of the Team that has not won the ball may not stand in the space between the flanker and No. 8.</p>
Uncontested Scrums	<p>Under 10's to Under 12's no sanctions. Under 13's to 1st XV. There must be sufficient front row players to play at hooker, tight-head prop and loose-head prop who are suitably trained and experienced to ensure that on the first occasion that a replacement prop is required, and on the first occasion a replacement hooker is required, the Team can continue to play safely with contested scrums. Should a Team not be able to meet this obligation for any reason during a Match, then at the point in the Match when the front row replacement is required, this Team must play with one player fewer than would otherwise be allowed.</p>
Mercy Rule	<p>Under 10's to Under 12's. If the difference in score between the two Teams reaches 50 points or more then the losing Team may call to stop the Match and the Match should be completed on "friendly game" initiatives. Under 13's to 1st XV.</p> <p>(A) If the difference in score between two Teams reaches 40 points or more then the winning Team must reduce the number of players on the field by one (1). However if the difference reduces to less than 40 points then the player can return to the field. (B) If the difference in score between two Teams reaches 50 points or more then the winning Team must reduce the number of players on the field by a total of two (2). However if the difference reduces to less than 50 points then one (1) of the players can return to the field. (C) In applying this Competition Rule when a Team has less than fifteen (15) players then the Team with the least number of suitably trained players determines the number of players in the scrum. (D) Teams who are required to reduce players in accordance with this Competition Rule must not remove front row players so as to cause the Team to play uncontested scrums. (E) Minimum player numbers requirements are waived when applying the Mercy Rule.</p>
Lightning Safety Code	<p>(A) The Australian Standard on Lightning Protection is based on the 30 / 30 rule which recommends that: i. Play is stopped when the lightning / thunder ratio reaches 30 seconds or less. ii. Play should not commence until 30 minutes after the last time lightning is observed or thunder is heard. (B) If there is thunder and lightning the Referee and Team Officials must: i. ensure that the safety of the players, Team Officials, Match Officials and Team Affiliates is paramount at all times; and ii. not recommence a Match until it is safe to do so taking into account the 30 / 30 rule, the weather conditions and the condition.</p>